Strata Decision Technology

Axiom Certification

COURSE DIRECTORY

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What are Axiom Certifications?

Axiom Certifications are highly specialized, instructor-led learning paths that feature facilitated discussions, detailed system demonstrations, and practical application activities. These Certifications extend beyond the training included in your organization's implementation. Strata offers several different Certifications to align with how various job roles that use Axiom.

Axiom Certifications help you maximize your investment in Axiom software by providing the paths necessary to achieve Axiom Certifications and take your knowledge to the next level!

Axiom Certifications

Certifications	Designed for these job roles	Required courses (Course prerequisites must be completed before enrollment)	Total days to complete Certification (Courses are delivered over several weeks)	Pricing for Certification package (Per attendee per Certification package)
Axiom Primary Users Certification	Axiom Primary Users* This is the person, or people, that are your organization's main contact for Axiom.	Axiom Essentials Axiom Imports Axiom Intelligence – Spreadsheet (Self-Paced) Axiom Administration Infrastructure Axiom Data Administration Axiom Security Administration (Self-Paced) Axiom Scheduler Administration	9 (7 days of instructor-led, 2 days of self-paced)	$2,400 ($3,000 value)
Axiom Financial Analyst Certification	People who gather financial information from others to build budgets.	Axiom Essentials Axiom Imports Axiom Intelligence – Spreadsheet	5	$2,250
Axiom Data Admin Certification	People responsible managing data and table structures in Axiom.	Axiom Essentials Axiom Imports Axiom Data Administration	3	$1,500
Axiom Data Analyst Certification	People responsible for creating data extracts from source systems and importing them to Axiom.	Axiom Essentials Axiom Imports	2	$1,125

Axiom IT Certification	IT team members who manage the Axiom infrastructure or provide application support.	Axiom Essentials (Self-Paced) Axiom Administration Infrastructure	2 (1 days of instructor-led, 1 day of self-paced)	$750
Axiom Reporting Certification	Report Creators, Report Modifiers, Report Users, and Business Line Managers.	Axiom Essentials Axiom Intelligence – Spreadsheet	4	$1,875
Axiom Essentials Certification	All other Axiom users.	Axiom Essentials	1	$750

Axiom Hands-on Lab Courses

Axiom Hands-on Lab courses consist of instructor-led learning paths that supplement Axiom certification courses with skills specific to advanced or new Axiom software features. These courses are offered quarterly and can be added on to Axiom certifications.

Hands-on Lab Course	Designed for these job roles	Required courses (Course prerequisites must be completed before enrollment)	Total days to complete Certification (Courses are delivered over several weeks)	Pricing for Certification package (Per attendee per Certification package)
Advanced Spreadsheet Reporting	Report Creators, Report Modifiers, Report Users, and Business Line Managers.	Axiom Intelligence – Spreadsheet	2	$750
Axiom Intelligence – Web Reporting	Report Creators, Report Modifiers, Report Users, and Business Line Managers.	Axiom Essentials	1	$375
Axiom Intelligence – Visual Insights	Report Creators, Report Modifiers, Report Users, and Business Line Managers.	Axiom Essentials	1	$375

Course Dates and Locations:

Visit the Axiom Certification website at https://www.stratadecision.com/axiom-certification/ to view our current schedule for each of our course offerings.

- **Virtual webinar course sessions:** Delivered via Zoom online meetings (Group Internet Based).
- **Self-paced sessions**: Series of videos and hands-on activities completed at trainees own pace through Strata Academy (Self Study)

Course Prerequisites:

Registrants must meet course prerequisite requirements before enrolling in a course. Each course may have its own prerequisites. Please view each course's description below for information about that course's prerequisites.

Previous Axiom Certification Courses:

If you completed Axiom Certification courses before April 2022, you have already learned concepts that are addressed in some of our current courses.

If you completed "Axiom Academy Certification – Fundamentals and Report Writing", you have already learned the concepts that are covered in:

- Axiom Essentials
- Axiom Intelligence

If you completed "Axiom Academy Certification – Fundamentals and Report Writing" and "Axiom Academy Certification – System Administration", you have already learned the concepts that are covered in:

- Axiom Essentials
- Axiom Imports
- Axiom Intelligence
- Axiom Scheduler Administration
- Axiom Security Administration

If you have completed Axiom Certification courses before April 2022, we would be happy to share the updated presentation and activity files for the corresponding new courses with you. If you would like access to these new course files, please contact us at StrataAcademy@stratadecision.com.

Minimum equipment that each attendee needs to join Virtual webinar course sessions:

- Windows 10 laptop with Axiom desktop client prerequisites installed:
  - .NET Framework 4.8
  - Excel 2019 or above
  - VSTO
- A second computer monitor or printout a copy of the Student Workbook and Quick Start Guide before the session.
- Webcam (optional)

Course Registration:

- **Pay via Credit Card:**
  - Certification packages can be purchased from the Axiom Administrator Certification catalog in Strata Academy.
  - If this is your first time accessing Strata Academy, instructions can be found here: Accessing Strata Academy
  - Instructions on how to purchase/enroll in certification courses can be found here: Sign Up Guide

Additional Training Resources:

Additional self-paced training courses are available through the Strata Academy Learning Management System (LMS). If you are new to Strata Academy, instructions on how to access can be found here: Accessing Strata Academy.

Axiom Essentials

- **Course Description:** Axiom Essentials provides a high-level overview and serves as a prerequisite for other Axiom courses about imports, Intelligence, and system administration. During this interactive course, you will be introduced to the Axiom software, user interfaces and features. You will tour and learn to navigate each of the Axiom clients. You will learn about Axiom Users, roles, and security types. Additionally, you will understand how data flows within the Axiom system and how to distinguish Axiom file types and table classifications in the Table Manager.
- **Course Length:** 1-day, Group Internet Based
- **Audience:** Primary Users, Data Analysts, IT, Report Writers, Report Modifiers, Report Users
- **Prerequisite course:** None
- **Advanced Preparation:** None
- **Program Level:** Basic
- **Field of Study:** Computer Software & Applications
- **CPE Credits available:** Up to 3 CPE credits

For more information regarding administrative policies such as complaints and refunds, please contact StrataAcademy@stratadecision.com.

Strata Decision Technology is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State Boards of Accountancy have the final authority on the acceptance of individual course for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: http://www.nasbaregistry.org.

- **Emails you will receive after course registration:** After your registration in the Axiom Essentials course is confirmed, you will receive several emails:
  - A calendar invitation for the course with Zoom information.
  - Closer to the course date, your instructor will email you information on your assigned Axiom training system. If you encounter any issues, email StrataAcademy@stratadecision.com.

- **Learning Objectives:** At the conclusion of each module, learners will be able to:

Module 1: Axiom Software	• Describe Axiom software • List outputs of Axiom Intelligence • Differentiate the users of the three Axiom clients • Launch desktop clients • Navigate the Axiom user interface • Navigate Axiom Help
Module 2: Security Lite	• Identify Axiom security requirements • Add Axiom users • Adjust Authentication Types • Assign Subsystems and Roles • Provide access to new users
Module 3: Data Flow	• Define the Axiom Data Flow
Module 4: File Types	• Distinguish Axiom file types • Identify file types within an Axiom data flow • Locate specific file types in Axiom Explorer and libraries
Module 5: Axiom Tables	• Differentiate table classifications • Navigate Table Manager to access table properties and relationships • Create Data Diagrams

- **This course is a requirement for and included in these Certifications:**
  - Axiom Primary Users Certification – $2,400
  - Axiom Financial Analyst Certification – $2,250
  - Axiom Data Analyst Certification – $1,125
  - Axiom IT Certification - $750
  - Axiom Reporting Certification - $1,875
  - Axiom Essentials Certification - $750
  - Axiom Data Admin Certification – $1,500

Axiom Imports

- **Course Description:** Axiom Imports are used to bring external data into Axiom tables, so the data can be included in reports or used in planning models and calculations. During this interactive course, you will learn how to import data into Axiom Software. During the lab activities, you will practice importing different types of data, including how to schedule an import package. You will also apply best practices for importing your organization's data into Axiom and how to resolve data import issues.
- **Course Length:** 1-day, Group Internet Based
- **Audience:** Primary Users, Data Analysts
- **Prerequisite course:**
  - Axiom Essentials
    OR
  - Axiom Academy Certification – System Administration (before April 2022)
- **Advanced Preparation:** None
- **Program Level:** Intermediate
- **Field of Study:** Computer Software & Applications
- **CPE Credits available:** Up to 1 CPE credit

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- **Emails you will receive after course registration:** After your registration in the Axiom Imports course is confirmed, you will receive several emails:
  - A calendar invitation for the course with Zoom information.
  - Closer to the course date, your instructor will email you information on your assigned Axiom training system. If you encounter any issues, email StrataAcademy@stratadecision.com.

- **Learning Objectives:** At the conclusion of each module, learners will be able to:

Module 1: Import Wizard	• Define purpose of Axiom imports • Identify Import Sources • Create an Import Variable • Set up Import Mapping • Create Transform steps • Execute Imports
Module 2: Product Imports	• Locate product imports in Axiom library • Understand best practices for editing product Imports • Configure and execute a vertical-specific import
Module 3: Add Imports to Scheduler	• Articulate purpose of Axiom Scheduler • Distinguish Cloud and On-Premise Schedulers • Set up Scheduler jobs • Add Imports to Scheduler
Module 4: Troubleshooting Imports	• Identify common import error messages • Resolve errors related to inserting new records • Identify common syntax errors and how to correct them • Correct duplicate record errors

- **This course is a requirement for and included in these Certifications:**
  - Axiom Primary Users Certification – $2,400
  - Axiom Financial Analyst Certification – $2,250
  - Axiom Data Analyst Certification – $1,125
  - Axiom Data Admin Certification – $1,500

Axiom Intelligence - Spreadsheet

- **Course Description:** Axiom software elevates finance professionals' performance by leveraging real-time data to acquire insights, accelerate informed decisions, and advance their plans. Axiom transforms data into intelligence and strategies through dashboards, web, visualizations in Power BI, and spreadsheet reports. During this interactive course, you will learn best practices for creating spreadsheet reports that can be shared across your organization. You will receive hands-on practice navigating the Report Wizard, creating queries in spreadsheets, and applying security to your reports. Additionally, you will learn how to distribute reports manually and automatically using Scheduler Jobs.
- **Course Length:** 3-day, Group Internet Based
- **Audience:** Primary users, Data analysts, Report writers, Report modifiers
- **Prerequisite course:**
  - Axiom Essentials
    OR
  - Axiom Academy Certification – System Administration (before April 2022)
- **Advanced Preparation:** None
- **Program Level:** Intermediate
- **Field of Study:** Computer Software & Applications
- **CPE Credts available:** Up to 6 CPE credits

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- **Emails you will receive after course registration:** After your registration in the Axiom Intelligence - Spreadsheet course is confirmed, you will receive several emails:
  - A calendar invitation for the course with Zoom information.
  - Closer to the course date, your instructor will email you information on your assigned Axiom training system. If you encounter any issues, email StrataAcademy@stratadecision.com.
- **Learning Objectives:** At the end of the course, learners will be able to:

Module 1: Spreadsheet Reports – Report Wizard	• List options for creating spreadsheet reports • Create Account Detail Report • Create Account Category Report • Create Variance Report
Module 2: Spreadsheet Reports – Create a New Report	• Identify relationship between spreadsheet report interfaces • Configure Sheet Assistant settings • Generate an Account Detail report using the Rebuild Refresh Type • Add Views and Refresh Variables to a spreadsheet report

Module 3: Spreadsheet Reports – Update Only Queries and Filters	• Differentiate Update Only and Rebuild reports • Write an Update Only Query in the Axiom System • Define Axiom filters • List Axiom filter order of operations • Apply data filters to Axiom Queries
Module 4: Spreadsheet Reports – Horizontal Query	• Define a Horizontal Query • Identify uses for Horizontal Query • Create a Horizontal Query report
Module 5: Report Security	• Define how Axiom Security affects report access • Define how Axiom Security affects data refresh
Module 6: Report Distribution	• List options for desktop client report distribution • Add File Processing to a report • Create a Scheduler job to distribute a report

- **This course is a requirement for and included in these Certifications:**
  - Axiom Primary Users Certification – $2,400
  - Axiom Analyst Certification – $2,250
  - Axiom Reporting Certification – $1,875

(Self-Paced) Axiom Administration Infrastructure

- **Course Description:** As an Axiom administrator, you have an excellent opportunity to demonstrate value to your organization. In this Infrastructure course, you will learn the roles of Axiom administrators, best practices for managing people and communications, best practices for managing technical administration, and how to manage products and schedule upgrades. Your hands-on practice will include identifying and categorizing information from an Axiom system, creating communications, controlling system access, designating permissions, and exploring the upgrade process. This course is targeted for Axiom Primary Users and Administrators who are new to their job role or have less than one year of experience working with Axiom.

  Note that this course was previously offered as a live session. Starting in 2026, this course will only be offered in a Self Study format within Strata Academy.

- **Course Length:** 1-day, Self Study
- **Audience:** Primary users, IT
- **Prerequisite course:** Axiom Essentials
- **Advanced Preparation:** None
- **Program Level:** Intermediate
- **Field of Study:** Computer Software & Applications

For more information regarding administrative policies such as complaints and refunds, please contact StrataAcademy@stratadecision.com.

- **Learning Objectives:** At the conclusion of this course, learners will be able to:

Module 1: Administration Overview	• Define the Primary User role for an Axiom System • Differentiate the roles and responsibilities of administrator roles • Identify administration best practices • Identify available Axiom resources
Module 2: Manage People and Communication	• Manage Axiom System Access • Differentiate user authentication options • Navigate the Administration components of Axiom • Create an Axiom Announcement • Create an Axiom Alert

Module 3: Managing Technical Administration	• Diagram the technical setup of Axiom (cloud or on-premise) • Navigate to the Administration dashboard • Identify System information • Identify available Administration tools • Monitor User Activity • Control System Access • Run the Audit Manager
Module 4: Managing Products	• Identify products in your Axiom Suite • Summarize how product timelines impact your organization's overall Axiom System • Designate platform permissions
Module 5: Scheduling Upgrades	• Identify the value of keeping Axiom software up-to-date • List the steps needed to schedule and prepare for an upgrade • Identify resources available to assist with the upgrade process

- **This course is a requirement for and included in these Certifications:**
  - Axiom Primary Users Certification – $2,400
  - Axiom IT Certification – $750

Axiom Data Infrastructure

- **Course Description:** As an Axiom administrator, you have an excellent opportunity to demonstrate value to your organization. In this data administration course, you will learn to administer tables, manage files, import and export files to and from Axiom, and leverage the audit configuration. Your hands-on activities will include working with all aspects of tables, creating a data dictionary, managing file properties, importing and exporting files, and creating table audit reports. This course is targeted for Axiom Primary Users and Administrators who are new to their job role or have less than one year of experience working with Axiom.
- **Course Length:** 1 day, Group Internet Based
- **Audience:** Primary users, Data Analysts
- **Prerequisite course:** Axiom Essentials, Axiom Imports, and Axiom Intelligence - Spreadsheet
- **Advanced Preparation:** None
- **Program Level:** Intermediate
- **Field of Study:** Computer Software & Applications
- **CPE Credits available:** Up to 2 CPE credits

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- **Emails you will receive after course registration:** After your registration in the Axiom Data Infrastructure course is confirmed, you will receive several emails:
  - A calendar invitation for the course with Zoom information.
  - Closer to the course date, your instructor will email you information on your assigned Axiom training system. If you encounter any issues, email StrataAcademy@stratadecision.com.

- **Learning Objectives:** At the conclusion of this course, learners will be able to:

Module 1: Table Administration	• Differentiate Axiom table classifications and types • Manage tables and columns • Manage dimensions and hierarchies • Create a data dictionary
Module 2: File Management	• Manage folders • Manage files
Module 3: Importing and Exporting Files	• Manage and execute imports and exports • Differentiate importing and exporting files to and from Axiom • Identify best practices for importing and exporting files to and from Axiom • Summarize the relationship between troubleshooting and document history
Module 4: Auditing Configuration and Review	• Define Axiom auditing features • Navigate the Audit Manager • Create Table Audit Reports • Restore files using Document History

- **This course is a requirement for and included in these Certifications:**
  - Axiom Primary Users Certification – $2,400
  - Axiom Financial Analyst Certification – $2,625
  - Axiom Data Admin Certification - $1,500

Axiom Security Administration

- **Course Description:** Managing the security of your Axiom data is of utmost importance to your organization. In this course, you will learn to simplify and streamline the complexities of Axiom Security to enable the appropriate access and permissions to secure your system. The key to this is mastering how subsystems, roles, and users interact in Axiom. Your facilitator will guide you through on these interrelationships through Security Manager, Security in Spreadsheet, and Troubleshooting common pain points in Security. Hands-on activities will provide you the opportunity to explore the interactions of subsystems, roles, and users, then complete common tasks in Security Manager, execute a bulk edit to Security, and troubleshoot some common Security pain points.
- **Course Length:** 1-day, Group Internet Based
- **Audience:** Primary users
- **Prerequisite course:** Axiom Essentials, Axiom Imports, and Axiom Intelligence - Spreadsheet
- **Advanced Preparation:** None
- **Program Level:** Intermediate
- **Field of Study:** Computer Software & Applications
- **CPE Credits available:** Up to 2 CPE credits

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- **Emails you will receive after course registration:** After your registration in the Axiom Security Administration course is confirmed, you will receive several emails:
  - A calendar invitation for the course with Zoom information.
  - Closer to the course date, your instructor will email you information on your assigned Axiom training system. If you encounter any issues, email StrataAcademy@stratadecision.com.

- **Learning Objectives:** At the conclusion of each module, learners will be able to:

Module 1: Security Lite Refresh	• Identify Axiom security requirements • Add Axiom users • Adjust Authentication Types • Assign Subsystems • Provide access to new users
Module 2: Users, Roles, and Subsystems	• Define key terms in Security • Summarize how users, roles, and subsystems interact in Axiom Security • Identify what users in your organization should have access to Axiom • Identify best practices for organizing security structures
Module 3: Security Manager	• Define the purpose of each tab in Security Manager • Identify how tabs in Security Manager interact with users, roles, and subsystems
Module 4: Security in Spreadsheet	• List use cases for bulk editing security • Identify best practices for executing security changes • Create a filter for security • Execute a bulk edit of security
Module 5: Troubleshooting in Security	• Identify common pain points in security • Compare tools available to diagnose and resolve security pain points • Resolve common pain points in security

- **This course is a requirement for and included in these Certifications:**
  - Axiom Primary Users Certification – $2,400

(Self-Paced) Axiom Scheduler Administration

- **Course Description:** Using Axiom Scheduler, you can schedule certain Axiom tasks to be processed on a Scheduler server at a specific date and time. In this course, you will learn the business advantages to automating Scheduler tasks to keep your Axiom users operating at peak efficiency. You will learn how to create and manage Scheduler tasks, maximize the efficiency of your Scheduler queue, and troubleshoot common Scheduler pain points. Hands-on activities will provide you the opportunity to create Scheduler tasks and jobs, adjust Scheduler execution and priority, configure notifications, and troubleshoot your Scheduler queue. This course is targeted for Axiom Primary Users and Administrators who are new to their job role or have less than one year of experience working with Axiom.

  Note that this course was previously offered as a live session. Starting in 2026, this course will only be offered in a Self Study format within Strata Academy.

- **Course Length:** 1 day, Self Study
- **Audience:** Primary users
- **Prerequisite course:** Axiom Essentials, Axiom Imports, and Axiom Intelligence - Spreadsheet
- **Advanced Preparation:** None
- **Program Level:** Intermediate
- **Field of Study:** Computer Software & Applications

For more information regarding administrative policies such as complaints and refunds, please contact StrataAcademy@stratadecision.com.

- **Learning Objectives:** At the conclusion of each module, learners will be able to:

Module 1: Scheduler Review	• Articulate purpose of Axiom Scheduler • List advantages of using the Scheduler • Distinguish Cloud and On-Premise Schedulers • Configure Scheduler jobs for imports and repor
Module 2: Scheduler Dialog	• Utilize the Scheduler dialog • Navigate to the Desktop and Web scheduler • Execute an Echo task using Scheduler
Module 3: Scheduler Administration	• Manage the Scheduler queue • Adjust Scheduler execution order and priority • Recognize Scheduler service availability • Set up relevant notifications and events

Module 4: Scheduler Troubleshooting	• Identify common Scheduler pain points • Categorize Scheduler pain points (minor, major, critical) • Triage scheduler pain points using the web client • Resolve problematic Scheduler jobs • View and send Scheduler logs

- **This course is a requirement for and included in these Certifications:**
  - Axiom Primary Users Certification – $2,400

Hands-on Lab: Advanced Spreadsheet Reporting

- **Course Description:** Axiom software provides enhanced spreadsheets to transform data into insightful reports and dashboards. In this course that expands on the spreadsheet fundamentals learned in Axiom Intelligence, you will develop best practices in creating robust spreadsheet reports using advanced techniques such as nesting Axiom queries to dynamically group and build data structures in a report. Additionally, you will learn to use Axiom diagnostic tools to troubleshoot and tune spreadsheets for high-performance and usability.
- **Course Length:** 2-day, Group Internet Based
- **Audience:** Primary users, Data analysts, Report writers, Report modifiers
- **Prerequisite course:**
  - Axiom Essentials
    OR
  - Axiom Academy Certification – System Administration (before April 2022)
- **Advanced Preparation:** None
- **Program Level:** Advanced
- **Field of Study:** Computer Software & Applications
- **CPE Credits available:** Up to 4 CPE credits

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- **Emails you will receive after course registration:** After your registration in the course is confirmed, you will receive several emails:
  - A calendar invitation for the course with Zoom information.
  - Closer to the course date, your instructor will email you information on your assigned Axiom training system. If you encounter any issues, email StrataAcademy@stratadecision.com.

- **Learning Objectives:** At the end of the course, learners will be able to utilize Axiom Intelligence to create web reports and corresponding visualizations to enable them to track their progress and achieve strategic outcomes for their organization.

Module 1: Advanced Spreadsheet Reports	• Define advanced spreadsheet reports and contrast with other Axiom intelligence files • Identify use cases for advanced spreadsheet reports • List best practices for creating efficient and interactive spreadsheet reports
Module 2: Variables and Data Lookups	• Configure the Variables sheet • Differentiate Data Lookups from Axiom Queries • Add Data Lookups to a report
Module 3: Nested and Parallel Queries	• Identify use cases for multiple queries • Create reports with Nested and Parallel Queries • Decipher a complex report that uses multiple queries

Module 4: Stacked and Horizontal Queries	• Identify use cases for Stacked and Horizontal Queries • Create reports that use Stacked queries • Use a Horizontal Query to populate a field definition row
Module 5: Axiom diagnostic tools	• Enable Axiom diagnostic tools • Generate a diagnostic report • List best practices when using spreadsheet formulas • Troubleshoot and optimize a slow performing report

Hands-on Lab: Axiom Intelligence – Web Reporting

- **Course Description:** Axiom software provides browser-based reporting tools to transform data into insightful reports. In this course, you will develop best practices in creating robust grid-based web reports using drag-and-drop functionality, create fixed-row structures, and practice report distribution.
- **Course Length:** 1-day, Group Internet Based
- **Audience:** Primary users, Data analysts, Report writers, Report modifiers
- **Prerequisite course:**
  - Axiom Essentials
    OR
  - Axiom Academy Certification – System Administration (before April 2022)
- **Advanced Preparation:** None
- **Program Level:** Basic
- **Field of Study:** Computer Software & Applications
- **CPE Credits available:** Up to 2 CPE credits

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- **Emails you will receive after course registration:** After your registration in the Axiom Intelligence - Web course is confirmed, you will receive several emails:
  - A calendar invitation for the course with Zoom information.
  - Closer to the course date, your instructor will email you information on your assigned Axiom training system. If you encounter any issues, email StrataAcademy@stratadecision.com.

- **Learning Objectives:** At the end of the course, learners will be able to utilize Axiom Intelligence to create web reports and corresponding visualizations to enable them to track their progress and achieve strategic outcomes for their organization.

Module 1: Intelligence Center	• Define Axiom Intelligence. • Navigate to the Intelligence Center • View web reports and visualizations • Manage reports, row structures, and models
Module 2: Report Builder	• Create a web report • Build and apply a fixed row structure
Module 3: Report columns	• Configure column properties • Add column groups • Add calculated columns • Apply column filters

Module 4: Report parameters	• List use cases for report parameters • Configure report parameters • Use column list report parameters • Use Column List parameters with a dynamic column • Use column value report parameters
Module 5: Report filters	• Use the Filter Wizard to create report filters • Apply general and table-specific filters • Create limit filters
Module 6: Data exploration and distribution	• Display date/time values • Report on process information • Display hyperlinks • Share web reports

Hands-on Lab: Axiom Intelligence – Visual Insights

- **Course Description:** Axiom software provides browser-based reporting tools to transform data into insightful dashboards. In this course, you will develop best practices in creating robust visualization reports using the visualization report builder based on Microsoft's Power BI service. You'll configure packaged Axiom data models used for visualizations and create your own data models to visualize.
- **Course Length:** 1-day, Group Internet Based
- **Audience:** Primary users, Data analysts, Report writers, Report modifiers
- **Prerequisite course:**
  - Axiom Essentials
    OR
  - Axiom Academy Certification – System Administration (before April 2022)
- **Advanced Preparation:** None
- **Program Level:** Basic
- **Field of Study:** Computer Software & Applications
- **CPE Credits available:** Up to 2 CPE credits

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- **Emails you will receive after course registration:** After your registration in the course is confirmed, you will receive several emails:
  - A calendar invitation for the course with Zoom information.
  - Closer to the course date, your instructor will email you information on your assigned Axiom training system. If you encounter any issues, email StrataAcademy@stratadecision.com.

- **Learning Objectives:** At the end of the course, learners will be able to utilize Axiom Intelligence to create web reports and corresponding visualizations to enable them to track their progress and achieve strategic outcomes for their organization.

Module 1: Intelligence Center	• Define Axiom Intelligence • Navigate to the Intelligence Center • View visualizations reports • Manage reports and data models
Module 2: Visualization Reporting	• Distinguish visualizations • List use cases for visualizations • View visualizations • Edit visualizations
Module 3: Model library	• View models • Copy and edit models • View reports associated with a model • Process models
Module 4: Designing models	• Create new models • Add folders to a model • Add tables to a model • Add columns to model table • Add measure tables

Module 5: Visualizations	• Create visualizations from a model • Use visualization Report Editor • Manage visualizations • Rebind a visualization
Module 6: Security for visualizations	• Control report and data security • Share visualizations

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